

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 28, 2016, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:      Mrs. Valerie Buccino, Vice President  
                 Mrs. Mary Mokris  
                 Mrs. Mindy Opper  
                 Mrs. Jann Skelton

Absent:        Mr. Robert Projansky, President

Also Present:      Dr. Linda Freda, Superintendent  
                         Mr. Michael Halik, Business Administrator / Board Secretary

**BOARD VICE-PRESIDENT'S REPORT**

None

**SUPERINTENDENT'S REPORT**

Dr. Freda reported there were no incidents of Violence and Vandalism during this reporting period. In addition, there were no Harassment Intimidation and Bullying (HIB) reports filed. The district completed the HIB self-assessment and will be submitting this report following Board approval of the submission.

**PUBLIC RECOGNITION**

None

**GENERAL RESOLUTIONS**

**G1. RESOLVED** Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in

particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Morris Essex Insurance Group Cyber-Privacy Liability Insurance
- Jennifer Moore, Talk Moore Speech Therapy
- Caldwell Pediatric Therapy Center
- Suzy Giantonio Behavioral Consultation
- The Windsor Learning Center
- ECLC of New Jersey
- Mountain Lakes for the Lake Drive Program
- My Learning Plan
- Tiny Treasures Extended School Day, Inc.
- Mountain Lakes Board of Education
- Lerch, Vinci & Higgins
- Spartan Construction, Inc.
- Arista Builders & Designer's Inc.
- Sussex County Regional Transportation Cooperation
- Lightpath Service Agreement
- Summit Speech School
- Legal Advisors
  - Sciarillo, Cornell
  - Lindabury McCormack & Estabrook
  - MacMillian & Scotland
- Phoenix Advisors
- Horizon Medical Insurance
- Benecard/Trust
- Asbury Park Information Technology Center
- Bristol Environmental Inc.
- Trudy Bier Physical Therapist
- Barbara Goldfarb Speech Therapist
- Lori Downs Occupational Therapist
- Erica Lista Occupational Therapist
- Gina Zaccaria Physical Therapist
- Suzy Giantonio Behavioral Therapist
- New Jersey Schools Insurance Group (NJEIF)

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

**G2. RESOLVED** that the Board of Education approve the submission of 2015-2016 School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Grandview and Gould Schools.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G3. RESOLVED** that the Board of Education approve **Policy 1140, Affirmative Action Program**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G4. RESOLVED** that the Board of Education approve **Policy 1523, Comprehensive Equity Plan**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G5. RESOLVED** that the Board of Education approve **Policy 1530, Equal Employment Opportunities**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G6. RESOLVED** that the Board of Education approve **Regulation 1530, Equal Employment Opportunity Compliant Procedure**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G7. RESOLVED** that the Board of Education approve **Policy 1550, Affirmative Action Program for Employment and Contract Practices**, at first reading.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- G8. RESOLVED** that the Board of Education approve **Policy 2200, Curriculum Content**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G9. RESOLVED** that the Board of Education approve **Regulation 2200, Curriculum Content**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G10. RESOLVED** that the Board of Education approve **Policy 2260, Affirmative Action program for School and Classroom Practices**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G11. RESOLVED** that the Board of Education approve **Policy 2411, Guidance Counseling**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G12. RESOLVED** that the Board of Education approve **Regulation 2411, Guidance and Counseling**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G13. RESOLVED** that the Board of Education approve **Policy 2423, Bilingual and ESL Education**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris  
Yes: 4      No: 0

**G14. RESOLVED** that the Board of Education approve **Regulation 2423, Bilingual and ESL Education**, at first reading.

Moved: Mrs. Skelton      Seconded: Mrs. Mokris

Yes: 4 No: 0

**G15. RESOLVED** that the Board of Education approve **Policy 2610, Educational Program Evaluation**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

**G16. RESOLVED** that the Board of Education approve **Policy 2622, Student Assessment**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

**G17. RESOLVED** that the Board of Education approve **Policy 5750, Equal Educational Opportunity**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

**G18. RESOLVED** that the Board of Education approve **Policy 5755, Equity in Educational Programs and Services**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

### **BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of June 16, 2016**.

Moved: Mrs. Mokris Seconded: Mrs. Skelton

Yes: 3 No: 0

Abstain: Mrs. Buccino

- B2. RESOLVED** that the Board of Education approve the **June 17, 2016, payroll** in the amount of \$373,043.69.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B3. RESOLVED** that the Board of Education approve the **June 16, 2016, Hand Check Register** in the amount of \$51,577.63.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B4. RESOLVED** that the Board of Education approve the **June 16, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B5. RESOLVED** that the Board of Education approve the **June 28, 2016, Bills & Claims** in the amount of \$163,180.47.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B6. WHEREAS,** a recommendation was made by the Superintendent of Schools to the North Caldwell Board of Education ("Board") to seek a contract for construction services for Window Replacement at the Gould/Mountain Elementary School (hereinafter "Project"); and

**WHEREAS,** the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS,** the Board received the bids on June 23, 2016, from potential bidders in accordance with N.J.S.A. 18A:18A-1 et seq.;

Contractor	Base Bid	Alt. #1	Alt. #2	Alt. #3
Panoramic Window & Doors, Inc.	\$319,000	\$31,000	\$5,500	\$12,000

D&E Window	\$321,300	\$31,600	\$5,740	\$11,580
RD Architectural Window	\$342,000	\$32,000	\$6,000	\$13,000
SLS	\$348,800	\$11,600	\$6,320	\$12,140

WHEREAS, the bid submitted by **Panoramic Window & Doors, Inc.** has been reviewed and has been determined to comply with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby awards the Project to Panoramic Window & Doors, Inc. in the amount of Three Hundred, Twenty-four Thousand Five Hundred Dollars (\$324,500.00), which represents the base bid of \$319,000 plus Alternate #2 in the amount of \$5,500.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B7. RESOLVED** that the Board of Education approve transferring \$29,500.00 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Window and Exterior Door Replacement at the Gould School under State Project #3630-050-16-1000, with any remaining funds being returned to Capital Reserve at the completion of the project.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B8. RESOLVED** that the Board of Education approve transferring \$60,000 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund professional services for the proposed Gould School Music Room renovations, including the addition of a small group instruction space and water infiltration remediation, in the amount of \$48,000.00, together with partial topographic survey, in the amount of \$3,500.00, civil engineering in the amount of \$4,500.00, and reimbursable expenses as needed, with any remaining funds being returned to Capital Reserve at the completion of the project.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**PERSONNEL RESOLUTIONS**

- P1. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Burg, A.	7/14/2016	Art of Ed Summer	\$125.00	
Keenan, P.	10/18/2016	NJAAP	\$175.00	\$24.80
Rego, Y.	7/13/2016	Google Boot Camp	\$199.00	\$75.00
Freda, L.	9/22/2016	Data Analysis	\$145.00	
	8/22/2016	Oppositional Defiant Behavior	\$199.00	
Checchetto, C.	9/22/2016	Data Analysis	\$145.00	
	8/22/2016	Oppositional Defiant Behavior	\$199.00	
Stefanelli, M.	8/22/2016	Oppositional Defiant Behavior	\$199.00	

Moved: Mrs. Opper                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- P2. RESOLVED** that the Board of Education approve the increase in time for **Charlene Thomas** from .67 to .73 at a prorated salary of \$56,620.00 (\$77,561.00 @.73 BA 30 Step 15) effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Opper                      Seconded: Mrs. Mokris

Yes: 4    No: 0

- P3. RESOLVED** that the Board of Education approve **Leigh Kessler** as a maternity leave replacement teacher at a salary of \$48,120.00 (BA step 5) effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Opper                      Seconded: Mrs. Mokris

Yes: 4    No: 0



**OLD BUSINESS**

Mrs. Mokris and Mrs. Opper provided the following update regarding the subscription busing numbers: 113 from Gould and 155 from Grandview. With the required students added, the numbers become 133 at Gould and 268 at Grandview. It was reiterated that these are initial numbers and subject to change after everything is cross checked. They also discussed the safety issues they will bring up at the meeting with the Borough.

**NEW BUSINESS**

None

The following resolution was called at approximately 8:07 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal matters. Said matters will be made public upon their disposition.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

As there was no further business to discuss, the Board adjourned at 8:30 p.m.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary